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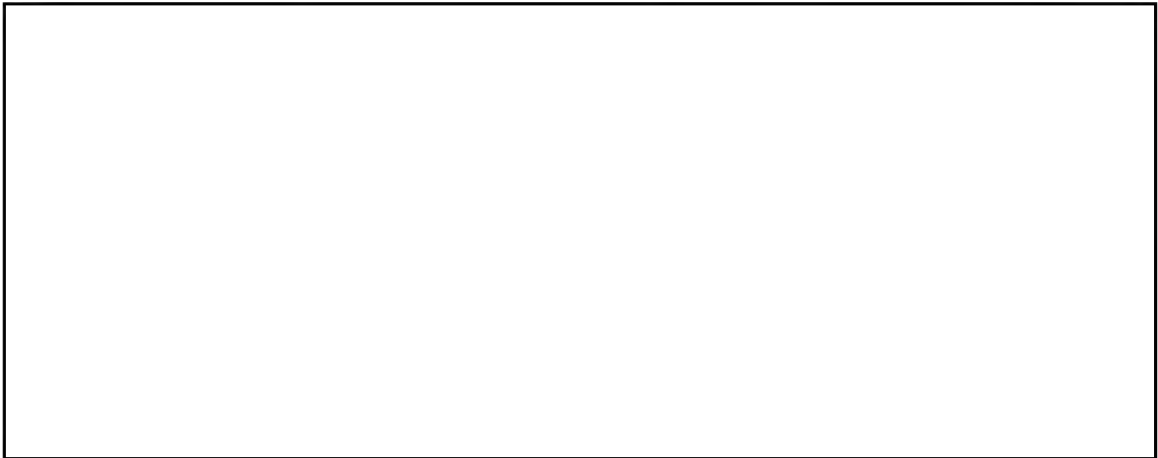
LS

19 March 1971

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report

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2. On Monday, 15 March, Dr. [redacted]

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[redacted] to discuss the training aspects of the CS involvement in the Language Development Program. To this end we provided statistics on the enrollment of CS personnel at LS in CY 1970, our present CS enrollment, and external language training (CY 1970 and present). We also agreed to provide data on the number of professional and clerical personnel trained and the numbers who began training at an advanced level. There was some discussion of the use of English abroad as a universal language, and I promised to provide some DLI and USIA data on this subject. (DLI trained about 100,000 foreigners in English last year; USIA sponsors the teaching of English to close to 300,000 persons abroad.

The discussion centered around the notion that satisfactory CS implementation of the LDP means that the CS must exercise better personnel management and planning. The purpose of the meeting was to produce some suggestions for Mr. Karamessines about how this might be accomplished with regard to the CS's language requirements.

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3. Dr. [REDACTED], to discuss the language training of a man that the Division is interested in [REDACTED]. The man has low language aptitude and did poorly in part-time language training at the School. The point under discussion was how to get him language qualified for a job overseas (not, incidentally, a language-designated position). The resolution of the problem - three months of full-time training at IS, followed up by eight weeks at [REDACTED] - is not so significant as the fact that problem ever came up: EUR's reluctance to send a man abroad who was qualified in all respects except language is a sign that the Language Development Program may be having some effect.

4. On the afternoon of 17 March, [REDACTED], Chief of the Slavic and East European Languages Department, visited the Defense Language Institute, East Coast Branch. Most of his visit was spent with Professor Gricius, Chief of the Russian Language Department, who described the activities and procedures of his department, in particular work-in-progress on revising the program of instruction. [REDACTED] also spent a few minutes with Lt. Col. Wingate, Deputy Commandant of the Institute, who expressed his interest in a closer liaison with our School. 25X1A9a 25X1A9a

5. The Language School will host the Interagency Language Roundtable this week. Representatives from the FSI, DLI, USIA, and other federal agencies will meet in our auditorium to discuss developments in the government language training community. We will give them a brief tour of our new facilities, and [REDACTED] will report on the highlights of his work on proficiency testing. 25X1A9a

6. SB Division informed the Testing Branch that a large number of their employees would be scheduled for proficiency tests in the near future, to bring their language proficiency records up to date. Apparently most of the examinees would be those whose previous proficiency tests are over three years old. SB wished to obtain testing periods in blocks, notify the employees that they had been assigned a certain test date, and have them contact the Language School for rescheduling if they could not appear at the appointed time. We pointed out that this type of arrangement had proved most unsatisfactory in past intensive testing drives and suggested that they determine in advance when each employee could be tested and then schedule them accordingly.

We anticipate an increase in testing of this nature because of a CS requirement that employees' language proficiency be entered on all CS personnel actions.

7. The IS staff will meet this Friday and Saturday at [REDACTED] to discuss School objectives for the rest of CY 1971. 25X1A6a

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8. The newly formed Editorial Board of the Language School -  
represented by [REDACTED]

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[REDACTED] - visited the Printing Services Division this week. There they were briefed by [REDACTED] and given a tour of the plant. The Board learned that Printing Services is capable of handling any job the Language School might have, from simple xerography to elaborate typesetting.

9. Language School Statistics:

Students and Classes as of the week of 8 - 12 March 1971:

Students

Classes

Full-time - 102

Full-time - 37

Part-time - 171 (52 BAHLT)  
(71 Hqs.)

Part-time - 58 ( 8 BAHLT)  
(13 Hqs.)

Laboratory hours for the week of 8 - 12 March 1971:

Language School - 139

Headquarters - 100

There were 24 proficiency tests given during the week of  
8 - 12 March 1971.

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[REDACTED]

Acting Chief, Language School

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